



SULLIVAN RENAISSANCE  
2010 COMMUNITY DEVELOPMENT GRANTS

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### ELIGIBLE PROJECTS

This program provides funding to well-established groups interested in expanding their beautification efforts into other areas, including planning, economic development, and environmental initiatives as part of a long term strategy or vision. Proposals may be submitted for projects in one or more of the following areas:

- Beautification and downtown revitalization (large landscaping project, façade renovation, etc.)
- Community development (planning, visioning, needs assessments, capacity building, etc.)
- Economic development (downtown marketing, business development, entrepreneur assistance, etc.)
- Environmental initiatives (alternative energy, recycling and other sustainable initiatives)
- Inter-municipal initiatives or corridor-based projects (addressing one or more of the above areas)

Proposals must be submitted by **March 24, 2010**, and interviews with applicants will take place on **April 7, 2010**. These projects are not part of the Phase II judging and grants, but are eligible to receive a Showing of Flowers Award.

### GRANT AMOUNTS

A limited number of competitive grants will be awarded through this program. Applicants who have previously completed a Category C project (since 2005) are eligible to apply for up to **\$10,000**. Others may apply for up to **\$5,000**. Grants will be awarded based on past participation in the Sullivan Renaissance grant program, and preference will be given to organizations with a proven track record managing multi-element projects and undertaking long-term planning. Projects are required to show additional sources of funding and/or in-kind donations of goods and services.

In addition to the grant, approved projects will receive \$250 in “Flower Dollars” (which must be matched) to purchase annual plants from participating garden centers and nurseries. Groups are also eligible to receive a paid intern (separate application required). The Gardening Internship is a collaboration with the Center for Workforce Development. Interns are paid up to \$1,250 for 100 hours of work and 25 hours of training.

### PROJECT DOCUMENTATION

Beautification and landscaping elements must be completed by **August 2, 2010**. Other approved project elements must be completed and final documentation submitted by **October 15, 2010**. Extensions (up to one year from the grant award date) must be approved by Sullivan Renaissance prior to the deadline. Final documentation must include photos, a summary of all expenses (including the value of in-kind donations), receipts verifying those expenses, and a written final report describing the activities undertaken and measurable outcomes.

For more information, any questions and to submit a grant, contact:

**Helen Budrock, Community Planner**

**Phone: (845) 295-2445**

**e-mail: [hbudrock@sullivanrenaissance.org](mailto:hbudrock@sullivanrenaissance.org)**



# 2010 COMMUNITY DEVELOPMENT GRANT APPLICATION



## APPLICANT INFORMATION

Name of applying group / organization: \_\_\_\_\_

Contact person: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Phone (eve): \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Total project cost: \_\_\_\_\_ Grant requested: \_\_\_\_\_

Please provide a short summary of your proposal (2-4 sentences):

Are you interested in receiving a paid gardening intern to assist with your project?  Yes  No

If yes, have you identified a potential intern yet?  Yes  No



\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

## PROPOSAL SUBMISSION

This application must be accompanied by a written grant proposal summarizing your project. The following elements must be included in your proposal:

- **Project Description:** Describe your project and attach any photos, maps, renderings or other supporting documentation. Make sure to describe any steps you have taken to develop a long-range plan, and how the proposed project is part of a larger vision for your community. Describe any permissions or permits needed (i.e. building or highway permits) and how the project complies with applicable regulations (zoning, handicapped accessibility, etc.).
- **Collaboration:** Provide a list of all community groups, organizations, or municipalities that will be collaborating on this project. Identify what task(s) you anticipate they will perform and attach letters of support.
- **Budget & Finances:** Provided a detailed budget, itemizing anticipated expenses as well as sources of income. Make sure your budget clearly shows the total cost of the project, versus the amount of grant sought, and any matching funds. Also provide a budget narrative that addresses how the project would proceed with partial funding. Describe other funding sources you have secured or plan to explore, including how you will match the \$250 worth of Flower Dollars.
- **Additional Documentation** (please attach to your proposal):
  - 501(c) (3) IRS Determination letter. *Note: if you do not have a 501(c)(3) determination and you are not a school, church or municipality, you will have to sign an expenditure responsibility letter prior to receiving the grant.*
  - Intern application packet (required if you want an intern)
  - Photos, maps, renderings and other supporting documentation
  - Letters of permission (including property owner permission)