



SULLIVAN RENAISSANCE 2017 MINI GRANT PROGRAM APPLICATION INSTRUCTIONS

Sullivan Renaissance is a beautification and community development program committed to building beautiful, healthy and active communities. The **Mini Grant Program** offers grants to qualifying organizations that are new to Sullivan Renaissance and would like to participate at a “mini” level by planting a simple garden or enhancing an existing one, adding containers, planters, hanging baskets, landscape features, paint or signage.

BASIC REQUIREMENTS

Sullivan Renaissance Mini Grants are awarded for the creation of new projects in Sullivan County, NY. Each project must have a beautification component and result in a significant aesthetic improvement. Sullivan Renaissance places a special emphasis on gardens, landscaping and especially the use of flowers. Projects must be permanent and sustainable and visible to the public.

GRANT AMOUNTS

A limited number of reimbursement grants **up to \$500** will be funded through a competitive application process. Preference will be given to first-time applicants that provide matching funds and/or in-kind donations.

Grant applications will be considered on a first come, first served basis as funds are available through July 1, 2017. Completed applications should include before photos of the project area. Property owner permission and appropriate permits are required. In addition to the grant, Sullivan Renaissance can provide assistance with design and plant selection. If approved, a site visit will be conducted by a Sullivan Renaissance staff person who will provide feedback, guidance and suggestions. Projects in the Mini Grant Program are not eligible to be judged in the Sullivan Renaissance beautification competition.

PROJECT DOCUMENTATION

Approved grant recipients will receive an award letter and W-9 form. A check will be issued for the approved amount once the project is completed and the signed W-9 form, “after photos” and receipts are received. All projects must be completed and documentation submitted by **October 1, 2017 in order to be eligible for the grant reimbursement.**

In addition to grant funding, Sullivan Renaissance offers educational and technical support throughout the year. These resources include an on-line resource guide, the Sullivan Renaissance Collection of recommended plants, monthly seminars, and consultation with horticulture and planning staff. Grantees are encouraged to use these resources.

For more information about the Mini Grant Program, contact:
Diana K. Weiner, Horticulture Coordinator
Phone: (845) 295-2445 or E-mail: dweiner@sullivanrenaissance.org

To submit a grant:
Email: grants@sullivanrenaissance.org

Sullivan Renaissance is principally funded by the Gerry Foundation.



SULLIVAN RENAISSANCE 2017 MINI GRANT APPLICATION

Name of organization or business _____

Mailing address _____

Physical address _____

Phone (day) _____ Phone (eve) _____

Mobile _____ Email _____

Name of contact person _____

Please answer the following questions. Use additional paper if necessary.

1) Have you received a mini-grant from Sullivan Renaissance in the past? Yes No

If so, please describe _____

2) Is this a new project or garden? Yes No

3) Are you the property owner? Yes No *(If not, please attach a letter documenting property owner permission)*

4) Please describe your project in detail. Include the types of building materials, containers, plants and flowers, mulch, etc. you intend to use. Attach a garden design or sketch and a before photo.

5) Please describe any assistance you will need from Sullivan Renaissance staff with materials, design or plant selection.

6) What other enhancements would you make to your project if more resources were available?

Please attach: IRS Determination Letter (non-profits) Before Photos Property Owner Permission

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

DATE