



SULLIVAN RENAISSANCE 2018 MULTICULTURAL GRANT PROGRAM PROPERTY ENHANCEMENT GRANT INSTRUCTIONS

Sullivan Renaissance is a beautification and community development program committed to building beautiful, healthy and active communities in Sullivan County, NY. The **Property Enhancement Grant Program** provides funding to eligible camps and bungalow colonies that are interested in improving the appearance of their property. A limited number of reimbursement grants up to \$2,500 will be awarded based on project scope and funding availability.

ELIGIBLE PROJECTS

Eligible projects must be located in Sullivan County and include activities that have a beautification component and result in an aesthetic improvement such as: replacing or enhancing facades, signage, entranceways and gates; planting flower gardens or other landscaping; removing old structures and visible eyesores; replacing fencing; and enclosing dumpsters and recycling areas. Improvements must be in areas visible to the public.

Sullivan Renaissance supports projects that are sustainable and incorporate good environmental and design practices. Funds may be used for professional services to develop design or landscaping plans. A site visit by Sullivan Renaissance staff is required as part of the application process.

Applications will be considered on a first-come, first-served basis through **August 1, 2018** based on funding availability.

GRANT RESOURCES

The **Property Enhancement Grant Program** is a reimbursement grant for half of the total project cost up to \$2,500. A 50/50 match in the form of cash or in-kind services is required.

Sullivan Renaissance can provide assistance with design and choice of plant materials and/or a referral for professional rendering or landscape plan. In addition, architectural design assistance may be available for projects involving façade work or exterior building renovations. Sullivan Renaissance staff are available throughout the season.

PROJECT DOCUMENTATION AND FISCAL ACCOUNTABILITY

After approval, recipients will receive an award letter and W-9 form. Projects must be completed and final documentation submitted no later than October 1, 2018. Final documentation includes signed W-9 form, photos, a summary of expenses, and receipts verifying those expenses. If unable to meet this deadline, recipients must contact Sullivan Renaissance before that date or the grant may be rescinded.

For information about the Property Enhancement Program, contact:
Allen Frishman, Seasonal Program Consultant
Phone: (845)295-2445 or E-mail: info@sullivanrenaissance.org

To submit a grant:
Email: grants@sullivanrenaissance.org

Sullivan Renaissance is principally funded by the Gerry Foundation.



**SULLIVAN RENAISSANCE
2018 MULTICULTURAL GRANT PROGRAM
PROPERTY ENHANCEMENT GRANT APPLICATION**

Name of Seasonal Property: _____

Physical Address of Project: _____

Year Round Mailing Address (for reimbursement check): _____

Local Mailing Address: _____

Which address would you like the reimbursement check mailed to: Year Round Address Local Address

Primary Contact: _____ Title: _____

Phone (day): _____ Phone (eve): _____

Cell: _____ E-mail: _____

On-site Contact: _____ Phone: _____

Please check which best describe your project:

- | | |
|--|---|
| <input type="checkbox"/> Gate/Entryway | <input type="checkbox"/> Fence Replacement |
| <input type="checkbox"/> Sign Replacement | <input type="checkbox"/> Dumpster Enclosure |
| <input type="checkbox"/> Landscaping/Planting | <input type="checkbox"/> Litter/Debris Clean-Up |
| <input type="checkbox"/> Removal of Old Structure(s) | <input type="checkbox"/> Façade Improvement |
| <input type="checkbox"/> Waste Reduction (including recycling) | <input type="checkbox"/> other _____ |

Please answer the following questions. Use additional paper if necessary.

1) **What is the project?** *(Attach a photo of the area to be improved)*

2) **Where will it be located?** *(Applicant must own the property or attach a letter from the property owner giving permission)*

3) **How much will the project cost?** *(Itemize all anticipated expenses in the space below or attach a separate budget)*

ANTICIPATED EXPENSES*	AMOUNT
Landscaping (plants, trees, shrubs, etc.)	
Materials and supplies (soil, mulch, etc.)	
Hardscape (pavers, fencing, signs, etc.)	
Other	
<i>*Please add additional categories as needed</i>	TOTAL:

4) **What is the grant amount being requested** (maximum \$2500)? _____

I understand this is a reimbursement grant program. Once approved, in order to be reimbursed, I must submit an "after" photo, receipts for the work done, and a signed W-9 form prior to October 1, 2018.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

DATE