



SULLIVAN RENAISSANCE 2017 TECHNICAL ASSISTANCE GRANT INSTRUCTIONS

Sullivan Renaissance is a beautification and community development program committed to building beautiful, healthy and active communities. The **Technical Assistance** grants are for non-profit organizations or municipalities needing expertise and assistance with engineering and design, conceptual renderings or professional development.

A limited number of grants are available for non-profit organizations and municipalities. Preference will be given to applicants that have a funding history and successful project completion with Sullivan Renaissance. Grant amounts typically range between **\$500 and \$2500**. Grant requests over \$500 require a 50% match in the form of cash or in-kind services.

Types of projects that will be considered for funding include:

- Landscape design, planning or engineering services for buildings, community parks or garden projects
- Architectural services for building design and facade restoration
- Artists renderings or photo simulations
- Design and marketing services for new signs or promotional material
- Scholarships for conferences or other professional development opportunities in consultation with Sullivan Renaissance staff
- Other technical assistance needs in consultation with Sullivan Renaissance staff

Upon receipt of an award letter, applicants must complete their project, then submit a copy of the final work product, including designs or renderings, and proof of matching funds. In most cases, Sullivan Renaissance will pay the fee directly to the consultant, not to exceed the grant award.

Applications and all relevant documentation are accepted on a first come, first served basis as funds are available. Applications are reviewed by staff, and applicants are typically notified within 30 days whether they have been approved. All projects must be completed and documentation submitted no later than **October 1, 2017**.

For more information about Technical Assistance grants, contact:

Helen Budrock, Community Planner

Phone: (845) 295-2445 or E-mail: hbudrock@sullivanrenaissance.org

To submit a grant:

Email: grants@sullivanrenaissance.org

Sullivan Renaissance is principally funded by the Gerry Foundation.



**SULLIVAN RENAISSANCE
2017 TECHNICAL ASSISTANCE PROGRAM
GRANT APPLICATION**

Applicant Information

Name of applying group / organization: _____

Contact person: _____

Mailing address: _____

Phone (day): _____ Phone (eve): _____

Mobile: _____ Email: _____

Consultant Information

Consultant name: _____

Mailing address: _____

Daytime phone: _____ Email: _____

Fee estimate: _____ Grant request: _____

Attachments: Consultant's Fee Proposal/ Scope of Work Consultant's Qualifications (Resume or CV)

Additional Information

Describe the type of technical assistance the consultant will provide.

Why is the technical assistance needed?

Describe how the technical assistance will improve your ability to carry out the project.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

DATE